

Midlothian Friends Meeting
Meeting for Worship with Attention to Business, held 13th day, 11th month, 2011 –
APPROVED

Present were: Tracey Cain, Clerk, John Cain, Alan Rogers, Howard Brod, Jim Beran, Brian McCutcheon, Cate Grove, Scott Cannady, Robyn Johnson, Jan Rappe, Chuck Grove, recording clerk.

Meeting opened in silence. Tracey Cain read an excerpt from the 2011 Baltimore Yearly Meeting Faith and Practices draft on Advices for Meeting for Business from the silence.

The 10th month minutes were reviewed and approved as originally prepared with three typographical corrections.

Treasurer's Report: John Cain reviewed the Treasurer's Report noting that the heading date on the distributed report would be updated; the previous month date is August since no report was prepared for September and that the current date was October 31, 2011.

John also noted that nothing has been budgeted for the Baltimore Yearly Meeting apportionment but that whatever monies that are left over in January 2012 above the \$2,000.00 minimum balance required will be applied to the apportionment. At this time, based on the current financial circumstances, John Cain is estimating that we will contribute approximately \$1,500.00 toward the annual apportionment for Midlothian Friends Meeting.

The Treasurer's report for the 10th Month 2011 and is attached.

John Cain distributed a copy of the preliminary look at the 2012 financial budget for Midlothian Friends Meeting, a copy of which is attached, and explained the process he used to come up with the proposal – projections are based on 2011 expenses through September 2011.

A recommendation was made to delete the reference to gravel as a 2012 budget item.

Howard Brod noted that the budget for Building and Grounds is grossly underestimated but given the current financial circumstances it is understandable.

The Baltimore Yearly Meeting apportionment process and proposed changes were presented. The question was asked "Are we clear to send a response to Baltimore Yearly Meeting regarding Midlothian Friends Meeting apportionment?". The sense of the Meeting is that we are not ready to do so at this time.

It was noted that Midlothian Friends Meeting does appreciate Baltimore Yearly Meeting's responsiveness to concerns expressed by Meetings; that we welcomed the more fluid budgeting and apportionment process and the honesty and transparency from Baltimore Yearly Meeting.

Discussion around the Baltimore Yearly Meeting apportionment process raised many questions and concerns and Howard Brod requested a threshing session regarding Baltimore Yearly

Meeting's apportionment process and the relationship between Baltimore Yearly Meeting and Midlothian Friends Meeting and to see where the Spirit leads. Tracey Cain will schedule a threshing session.

It was the sense of the Meeting that the amount currently budgeted for Baltimore Yearly Meeting apportionment be retained in the 2012 budget.

The next topic for discussion was Richmond Friends Meeting request that Midlothian Friends Meeting pay for use of The Clearing based on the fee schedule established by Richmond Friends Meeting in lieu of the annual contribution Midlothian Friends Meeting has been making to Richmond Friends Meeting.

> It was approved that the contribution for The Clearing payable to Richmond Friends Meeting will not be budgeted for 2102 and that committee Clerks will be asked to determine a need to request funds for use of The Clearing for 2012 based on Richmond Friends Meeting fee schedule for use of The Clearing.

As a last item of business it was noted that Midlothian Friends Meeting had received Thank You notes for Thrifty Quaker donations from RPEC for \$3,975.65 and from Project Hope for the donation they received from the Thrifty Quaker.

The meeting adjourned in silence.

11th month report

TREASURER'S REPORT - ~~NINTH~~ MONTH, 2011

for the period 1/1/2011-10/31/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
Income				
Contributions (Operating)	\$1,056.08	\$10,560.76	\$11,904.00	\$1,343.24
Contributions (B&G)	\$8.33	\$83.33	\$1,435.00	\$1,351.67
TOTAL INCOME		\$10,644.09	\$13,339.00	\$2,694.91
Expense				
B&G				
Long Term Expenses	\$100.00	\$1,000.00	\$1,301.17	(\$301.17)
Minor Repair*	\$10.00	\$350.00	\$100.00	\$250.00
Property & Liab Ins - Other	\$97.58	\$975.83	\$899.25	\$76.58
Dominion Power	\$108.19	\$1,081.93	\$1,007.18	\$74.75
B&G Designated Contributions**	\$8.33	\$83.33	\$404.00	(\$320.67)
C&C				
Fund for Support	\$41.67	\$416.67	\$500.00	(\$83.33)
Gifts & Programs	\$4.17	\$41.67	\$0.00	\$41.67
Scholarship Fund	\$0.00	\$0.00	\$0.00	\$0.00
Fin Stewardship				
SunTrust Mortgage	\$332.31	\$3,323.10	\$3,323.10	\$0.00
Homewood Mortgage	\$302.99	\$3,029.90	\$3,029.02	\$0.88
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$41.67	\$26.00	\$15.67
Clearing Donation	\$20.83	\$208.33	\$0.00	\$208.33
Hospitality				
Goods & Services	\$8.33	\$83.33	\$0.00	\$83.33
Library				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
PSAC				
Interfaith Cncl for Pub Policy	\$8.33	\$83.33	\$100.00	(\$16.67)
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Quaker				
Operating Budget	\$4.17	\$41.67	\$0.00	\$41.67
RE				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$166.67	\$0.00	\$166.67
Spiritual Nurture				
Gifts & Programs	\$5.00	\$50.00	\$0.00	\$50.00
Other				
Friends Journal Ad	\$0.00	\$0.00	\$28.00	(\$28.00)
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENSE	\$1,072.74	\$10,977.43	\$10,717.72	\$259.71

Summary	
Operating Account	
End of Month Operating Account Balance	\$3,866.45
Previous Month Account Balance (August)	\$4,242.87
Total Income (YTD)	\$13,339.00
Total Expenses (YTD)	\$10,717.72
Long Term Non-Recurring Expense Fund	\$1,098.83
Buildings & Grounds Fund	(\$320.67)
Fund for Support Account	
End of Month Account Balance	\$1,606.03
Income (YTD)	\$500.00
Expense (YTD)	\$0.00

* Annual Budget increased by \$250 at 7th Month MfB for Pest Control Service

** Budgeted YTD amount includes donations designated to B&G

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Category/Committee	Line Item	2011 As Accepted by MFM MfB	2011 Actual (as of Sept 30)	Projected Thru 12/31/11	2012 Proposed	2012 As Recommended by FS	2012 As Accepted by MFM MfB	Notes
Buildings & Grounds	Long Term Non-Recurring	\$1,200.00	\$1,301.17	\$1,691.52	\$1,500.00			
Buildings & Grounds	Other (Gravel)	\$0.00	\$404.00	\$404.00	\$0.00			
Buildings & Grounds	Minor Repair	\$120.00	\$0.00	\$0.00	\$120.00			
Buildings & Grounds	Pest Control	\$250.00	\$100.00	\$250.00	\$250.00			
Care & Community	Fund for Support	\$500.00	\$0.00	\$500.00	\$500.00			Note 5
Care & Community	Gifts & Programs	\$50.00	\$0.00	\$0.00	\$50.00			
Care & Community	Scholarship Fund	\$0.00	\$0.00	\$0.00	\$0.00			
Financial Stewardshp	BYM Apportionment	\$0.00	\$0.00	\$3,580.00	\$1,172.40			Note 2
Financial Stewardshp	Clearing Donation	\$250.00	\$0.00	\$250.00	???			Note 5
Financial Stewardshp	Dominion Power	\$1,298.31	\$958.03	\$1,245.44	\$1,250.00			
Financial Stewardshp	Homewood Meeting Mortgage	\$3,635.88	\$2,726.91	\$3,635.88	\$3,635.88			
Financial Stewardshp	Misc. Meeting Expenses	\$50.00	\$26.00	\$26.00	\$26.00			
Financial Stewardshp	Property & Liability Insurance	\$1,171.00	\$899.25	\$1,169.03	\$1,170.00			
Financial Stewardshp	SunTrust Mortgage	\$3,987.72	\$2,990.79	\$3,987.72	\$3,987.72			
Hospitality	Goods & Services	\$100.00	\$0.00	\$0.00	\$100.00			
Income	Buildings & Grounds	(\$100.00)	(\$1,435.00)	(\$1,865.50)	(\$100.00)			
Income	Contributions	(\$12,672.91)	(\$11,004.00)	(\$14,305.20)	(\$14,300.00)			Note 3
Library	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	FCNL	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	Interfaith Council for Pub Policy	\$100.00	\$100.00	\$100.00	\$100.00			
Quaker Committee	Operating	\$50.00	\$28.00	\$28.00	\$28.00			
Religious Education	Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00			
Religious Education	Materials & Supplies	\$200.00	\$0.00	\$0.00	\$200.00			
Spiritual Nurture	Gifts & Programs	\$60.00	\$0.00	\$0.00	\$60.00			
Net Deficit (Surplus)		\$250.00	(\$2,904.85)	\$696.88	(\$250.00)	\$0.00	\$0.00	Note 4

Note 1 - Not used
Note 2 - BYM 2011 Apportionment = \$3,580.00; It is assumed that the 2012 Apportionment will be similar. Note that we were able to pay \$1,788.17 of the \$3,970.00 2010 Apportionment.
Note 3 - Actual Contributions for CY 2011 is projected based on year-to-date contributions as of 9/30/10; This number was extrapolated to arrive at the 2012 Contribution amount.
Note 4 - BYM will receive Apportionment Payment of surplus \$\$ at end of CY (\$2000 used in 2010; to be discussed at MfB on 11/2011)
Note 5 - Payment anticipated to be made 12/2011
Note 6 - Budget does not include:
In-kind donations
TQ Monthly Donations
TQ Workman's Comp Insurance