

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 9<sup>th</sup> day, 1st month, 2011 – APPROVED

Present were: Tracey Cain-clerk, Dave Stocker, Howard Brod, Scott Cannady, Tom DeWeerd, John Cain, Brian McCutcheon, Robyn Johnson, Jon Rappe, Chuck Grove-recording clerk.

Opening worship included a reading out of the silence from When Friends Attend to Business by Thomas S. Brown.

Review of the minutes from the 12th Month Meeting for Worship with Attention to Business:  
It was noted that budget and committee lists were covered but BYM Interim Meeting Report, Care and Council Report and Building and Grounds Report were held over.

Treasurer's Reports:

John Cain the monthly treasurer's report and noted that The Clearing fee and approximately one-half of the BYM annual apportionment had been paid, leaving an end of year balance of \$2,000.00. The end of year report was then reviewed by John Cain. It was noted that \$500.00 was budgeted for the Fund for Support Account for 2011. First Month 2011 and End of Year 2010 Reports are attached. Finally, John Cain reviewed questions from BYM from the apportionment questionnaire.

Clerk:

Clerk, Tracey Cain noted that Riley Robinson, General Secretary, for a yearly visiting session on January 16, 2011. Tracey Cain then noted that Letty Collins of the BYM Stewardship and Finance committee had requested a date to visit.

\* It was approved that Letty Collins be invited to attend any third First Day on or after February 20, 2011.

Betsy Meyer, clerk BYM, requested that Midlothian Friends Meeting host a gathering of clerks for a general discussion on clerking.

\* This request was approved.

Robyn Johnson will discuss the hospitality needs for this gathering with members of the Hospitality Committee to determine if the Hospitality Committee or an Ad Hoc Committee will handle. Brian McCutcheon will provide available dates to avoid conflict with the Gathering for Clearness. Tracey Cain will advise Betsy Meyer that Midlothian Friends Meeting will host such a gathering with additional details to follow.

Tracey Cain presented a draft of a proposed submission for the BYM interim interchange. Additions for Thrifty Quaker charitable contributions and FriendShare and a notation that Midlothian Friends Meeting would be hosting a gathering of Clerks will be included.

\* The document with additions was approved.

Brian McCutcheon will present a request to Spiritual Nurture Committee to prepare future submissions.

BYM Interim Meeting Report:

Scott Cannady reported on the Advancement and Outreach Session from the BYM Interim meeting which included information concerning Quaker Quest. Quaker Quest is a facilitated program for people interested in Quakerism; there is a fee for a facilitator, BYM does offer grants; BYM will also assist in getting the work of a Quaker Quest program being conducted in a community to the public.

\* It was approved for the Quaker committee to further pursue Quaker Quest.

Nominating Committee:

Howard Brod requested approval for Chuck Grove to be the Recording Clerk for 2011.

\* The nomination committee's request to approve Chuck Grove as recording clerk was approved.

\* Appreciation to Julie Crum for her service as past Recording Clerk was minuted.

Care and Counsel:

Dave Stocker reviewed a proposed change to the Birthright Membership Process. During discussion it was approved that the addition of “member parent or legal guardian” be included in the proposed change. The revised proposal will read: “Children recently born to or adopted by a member of Midlothian Friends Meeting may be considered full members of Meeting by a member parent or legal guardian making a request to the clerk of the Care and Counsel committee.”

\* This proposed change regarding birthright membership was approved as modified above.

Attachments: EndofYearReport-2010.pdf  
FirstMonth2011.pdf

Midlothian Friends Meeting Meeting for Worship with Attention to Business, held  
13th day, 2nd month, 2011 – APPROVED

Present were: Tracey Cain, Clerk, John Cain, Howard Brod, Scott Canady, Maria Canady, Brian McCutcheon, Jan Rappe, Liz Singer, Larry Barnet, Jim Beram, Beth Shantz, Jane Roberson, Cate Grove, Chuck Grove, recording clerk.

Tracey Cain opened worship which included a reading out of the silence.

Review of the minutes from the 12th Month Meeting for Worship with Attention to Business: It was noted that the annual treasurer's report for 2010 was presented; that it was approved that requested that Midlothian Friends Meeting host a gathering of clerks for a general discussion on clerking; that Howard Brod submitted an additional nomination of Chuck Grove as recording clerk for 2011 which was approved and a proposed change to the Birthright Membership process was approved.

Treasurer's Reports: John Cain presented the monthly treasurer's report and noted that there was very little activity during January and that the 2011 deficit after one month was less than the deficit for the same time period in 2010.

Second Month 2011 Treasurer's Report Is attached.

#### Reports

Newsletter: Howard Brod reviewed a history of the Newsletter committee and noted that Howard Brod, Tracey Cain, Robin Johnson and Jane Roberson had communicated regarding a format for a quarterly update. Howard Brod proposed that the Quaker Town Crier (currently Howard Brod) would solicit quarterly input from the various committee clerks regarding items of interest and activities to be shared quarterly. During the ensuing discussion, Tracey Cain noted that while she was hearing some questions about implementation there didn't seem to be any concerns about going forward with the proposal.

The final recommendation was that the Newsletter committee be retained but with open positions and that the quarterly update would be distributed in lieu of the Newsletter.

**The recommendation was approved.**

Care and Counsel: Howard Brod noted that the membership list is not currently distributed but that membership information is the Midlothian Friends Meeting web site in the private section and is locked by and only accessible by members of the Care and Counsel Committee. Care and Counsel was proposing opening up the membership list to all members and attenders of meeting. During the discussion Tracey Cain noted that she was not feeling a sense of unity and suggested that the proposal be taken back to the Care and Counsel committee for further discussion. At this point, Howard Brod suggested removing the member list from the web site and keeping a paper copy in the office files due to concerns about information security.

**It was approved that Howard Brod would ask the Care and Counsel committee to remove the membership file from the web site and store a paper copy in the office.**

Spiritual Nurture: Brian McCutcheon advised that Spiritual Nurture committee was recommending that the Gathering for Clearness be held on Saturday, April 30, 2011 at the Meeting House. Brian McCutcheon also noted that this was a pilot for 2011 and that future options would include returning to the Clearing, alternating between the Clearing and the Meeting House and/or continuing to hold the Gathering for Clearness at the Meeting House.

Some concerns regarding the relationship between Midlothian Friends Meeting and Richmond Friends Meeting and The Clearing were expressed. Brian McCutcheon and Larry Barnett shared that the Spiritual Nurture Committee was considering a fall event at The Clearing to retain a relationship with The Clearing but at this time, this was still in a conceptual stage. It was recommended that the 2011 Gathering for Clearness be held at the Midlothian Friends Meeting House on Saturday, April 30, 2011 but not at the expense of the relationship with Richmond Friends Meeting and that ideas for a fall activity at the Clearing be considered. Jan Rappe also recommended that the intent of not using the Clearing for the Gathering for Clearness but that a fall activity was being considered be communicated to Richmond Friends Meeting.

**The recommendation was approved**

Clerks Report: Tracey Cain shared highlights from the Clerk's Meeting, a thank you note from Dick Elzay and thank yous from the East End Public Library and the Southern Environmental Law Center for contributions they had received from proceeds from the Thrifty Quaker. Tracey Cain also noted that there are openings on committees with Baltimore Yearly Meeting.

Due to time constraints, reports from Building and Grounds, PSAC, and Religious Education were held over until next month.

# TREASURER'S REPORT - SECOND MONTH, 2011

for the period 1/1/2011-1/31/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
<b>Income</b>				
Contributions	\$1,056.08	\$1,056.08	\$880.00	(\$176.08)
B&G Contributions	\$8.33	\$8.33	\$0.00	(\$8.33)
<b>TOTAL INCOME</b>		\$1,064.41	\$880.00	(\$184.41)
<b>Expense</b>				
<b>B&amp;G</b>				
Long Term Expenses	\$100.00	\$100.00	\$0.00	\$100.00
Minor Repair	\$10.00	\$10.00	\$0.00	\$10.00
Property & Liab Ins - Other	\$97.58	\$97.58	\$0.00	\$97.58
Dominion Power	\$108.19	\$108.19	\$239.80	(\$131.61)
<b>C&amp;C</b>				
Fund for Support	\$41.67	\$41.67	\$0.00	\$41.67
Gifts & Programs	\$4.17	\$4.17	\$0.00	\$4.17
<b>Fin Stewardship</b>				
SunTrust Mortgage	\$332.31	\$332.31	\$332.31	\$0.00
Homewood Mortgage	\$302.99	\$302.99	\$302.99	\$0.00
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$4.17	\$0.00	\$4.17
Clearing Donation	\$20.83	\$20.83	\$0.00	\$20.83
<b>Hospitality</b>				
Goods & Services	\$8.33	\$8.33	\$0.00	\$8.33
<b>Library</b>				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
<b>PSAC</b>				
Interfaith Cncl for Pub Policy	\$8.33	\$8.33	\$0.00	\$8.33
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quake</b>				
Operating Budget	\$4.17	\$4.17	\$0.00	\$4.17
<b>RE</b>				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$16.67	\$0.00	\$16.67
<b>Spiritual Nurture</b>				
Gifts & Programs	\$5.00	\$5.00	\$0.00	\$5.00
<b>Other</b>				
Clearing Donation (\$250/CY)	\$0.00	\$0.00	\$0.00	\$0.00
Friends Journal Ad	\$0.00	\$0.00	\$0.00	\$0.00
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSE</b>	\$1,064.41	\$1,064.41	\$875.10	\$189.31

Summary	
<b>Operating Account</b>	
End of Month Account Balance	\$3,729.90
Previous Month Account Balance	\$2,825.00
Total Income (YTD)	\$880.00
Total Expenses (YTD)	\$875.10
<b>Fund for Support Account</b>	
End of Month Account Balance	\$1,106.03
Income (YTD)	\$0.00
Expense (YTD)	\$0.00

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 13<sup>th</sup> day 3rd month, 2011 – APPROVED

Present were: Tracey Cain, Clerk, John Cain, Howard Brod, Brian McCutcheon, Jan Rappe, Beth Rappe, Liz Singer, Beth Shantz, Jane Roberson, Robin Johnson, Cate Grove, Chuck Grove, recording clerk.

Tracey Cain opened worship which included a reading out of the silence from George Fox.

Review of the minutes from the 2nd Month Meeting for Worship with Attention to Business: It was noted that the manner in which the membership list was maintained was reviewed and reaffirmed and that the annual Meeting for Clearness and the relationship with Richmond Friends Meeting and the clearing was discussed.

**Treasurer's Report:** John Cain presented the monthly treasurer's report and noted that donations for 2011 are ahead of where they were at this time in 2010. Third Month 2011 Treasurer's Report is attached.

### Reports

**Thrifty Quaker and FriendShare:** Beth Shantz, and Howard Brod presented an overview of the Thrifty Quaker and FriendShare. Howard Brod reviewed the financials of the Thrifty Quaker, explaining that expenses were up from 1997 when the Thrifty Quaker started due in large part to increases in rent and the number of employees. This, coupled with a significant reduction in revenues during 2010 the reserve fund and contributions to the charities supported by the Thrifty Quaker. The reserve fund is at its lowest point since 2000. Howard Brod also summarized FriendShare contributions.

Beth Shantz then reviewed past donations by the Thrifty Quaker and discussed that they were working through ways to improve the situation with the Thrifty Quaker including, but not limited to such things as the "Tell Five People" plan, preparing flyers to reach out to others, Groupon, Facebook, Connect Richmond. Beth Shantz asked that anyone with any ideas to improve sales, traffic, visibility to get in touch with her.

Documents shared by Beth Shantz and Howard Brod are attached.

**Richmond Peace Education Center:** Beth Rappe presented that Kathy Kelly, Internationally known peace activist would be speaking in Richmond on April 14 and 15, 2011 at the First Baptist Church and that there was a request for co-sponsors to assist with airfare for Kathy Kelly to come to Richmond. Tracey Cain noted that due to budget constraints no funds were available and it would be necessary to determine how to raise money outside of the budget. After some discussion, Tracey Cain summarized that the sense of the meeting was that due to financial constraints the Midlothian Friends Meeting would suggest that a request be submitted to the Peace and Social Action Committee (PSAC) to consider the sponsorship of Kathy Kelly's talk as a shared recipient of the Thrifty Quaker proceeds for April.

It was approved that Midlothian Friends Meeting would suggest that a request be submitted to the Peace and Social Action Committee (PSAC) to consider the sponsorship of Kathy Kelly's talk as a shared recipient of the Thrifty Quaker proceeds for April.

**Religious Education:** Liz Singer reviewed various activities that are being pursued to expand social interactions including but not limited to the snowboarding trip, a visit to Richmond Friends Meeting and the rain barrel project. Liz Singer also noted that many of the topics and activities for Religious Education had been suggested by Young Friends, including but not limited to letter writing, discussing famous Quakers and Quaker businesses. There were some suggestions from those in attendance for future topics which Liz Singer said they would consider Peace and Social Action (PSAC): Jan Rappe reports that PSAC has three main areas – Thrifty Quaker Charities, Legislative Activities with the Interfaith Council for Public Policy and Building

Bridges. In the area of building bridges, Wendy McCaig will deliver a presentation at rise of meeting on Sunday, March 20, 2011. Everyone is invited to attend

**Spiritual Nurture:** Brian McCutcheon presented an update on the annual Meeting for Clearness to be held at the meeting house on April 30, 2011. The theme will be “Renewing Our Spiritual Foundation By Sharing Our Light”. The proposed topics would be the State of the Meeting, an Ice Breaker, a presentation by Care and Counsel and a presentation by the Quaker Committee. Some discussion followed concerning the intensity of the activities and the length of the day.

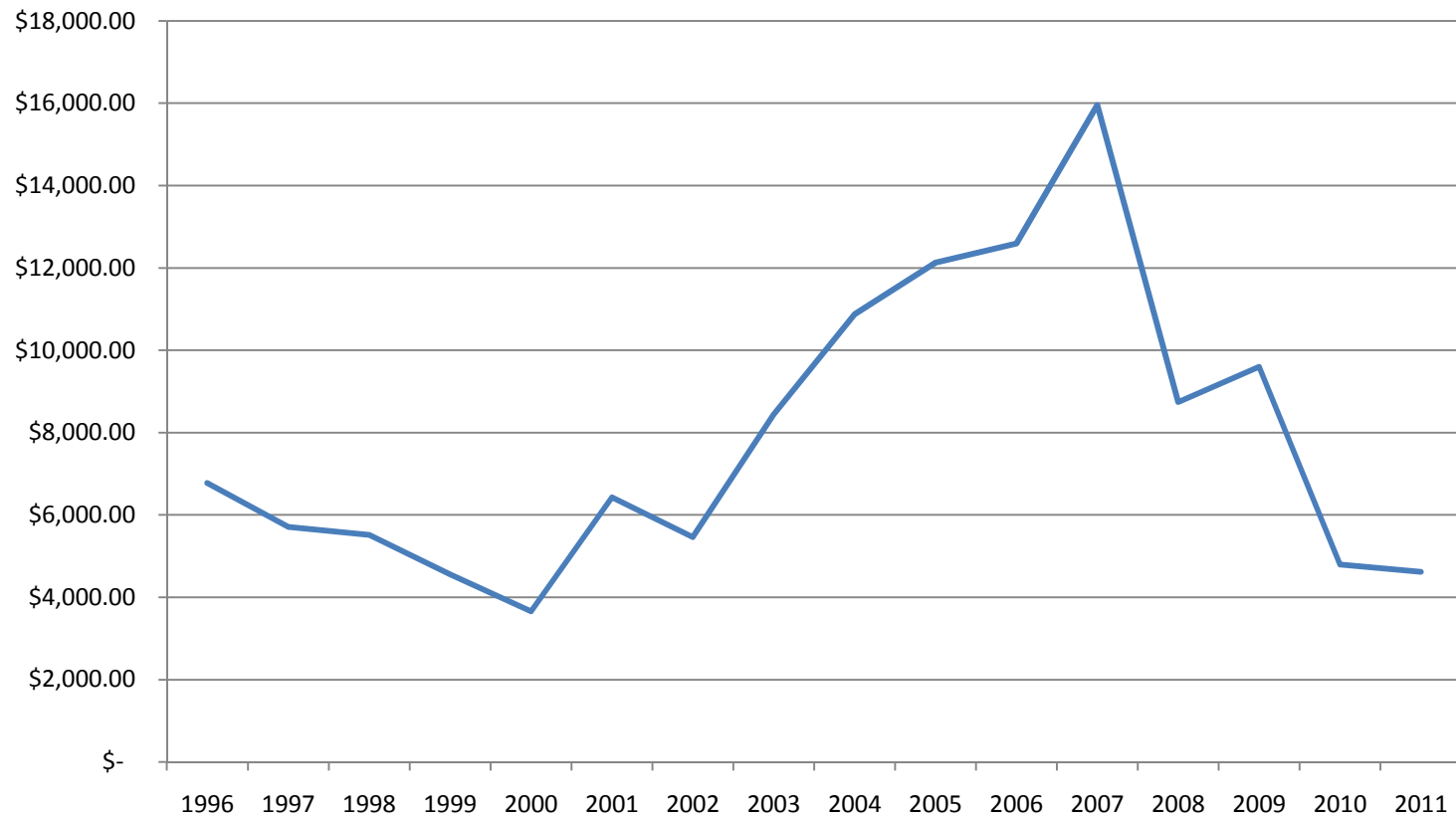
**Hospitality:** Robin Johnson reported that the Baltimore Yearly Meeting would be holding a monthly clerks meeting at the Midlothian Friends Meeting house on April 9, 2011. Twelve attendees have registered so far and registration ends on April 1, 2011. At this time the Hospitality committee does not need any additional assistance. Howard Brod noted that the Buildings and Grounds committee has volunteered assistance if needed. Tracey Cain noted that you do not have to be a clerk to attend but that the retreat will be particularly advantageous to Monthly and committee clerks.

**Clerks Report:** Tracey Cain had no additional information.

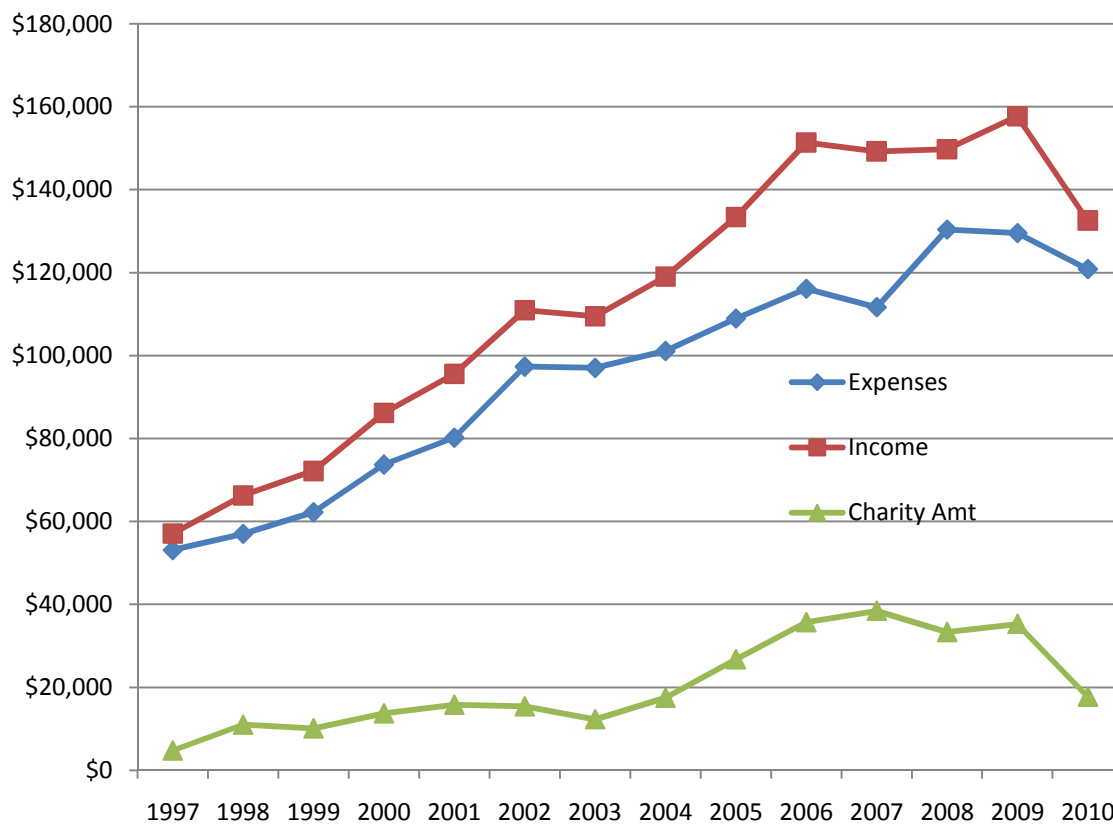
Due to time constraints, the report from Building and Grounds was held over until next month.

Attachments: TQ - Reserve Trend.xls; TQ - Chart.xls; TQ - FriendShare Bar Chart.xls; TQ - List of TQ Recipients.doc; Third Month Treasurers Report 2011.pdf

## The Thrifty Quaker Reserve Trend



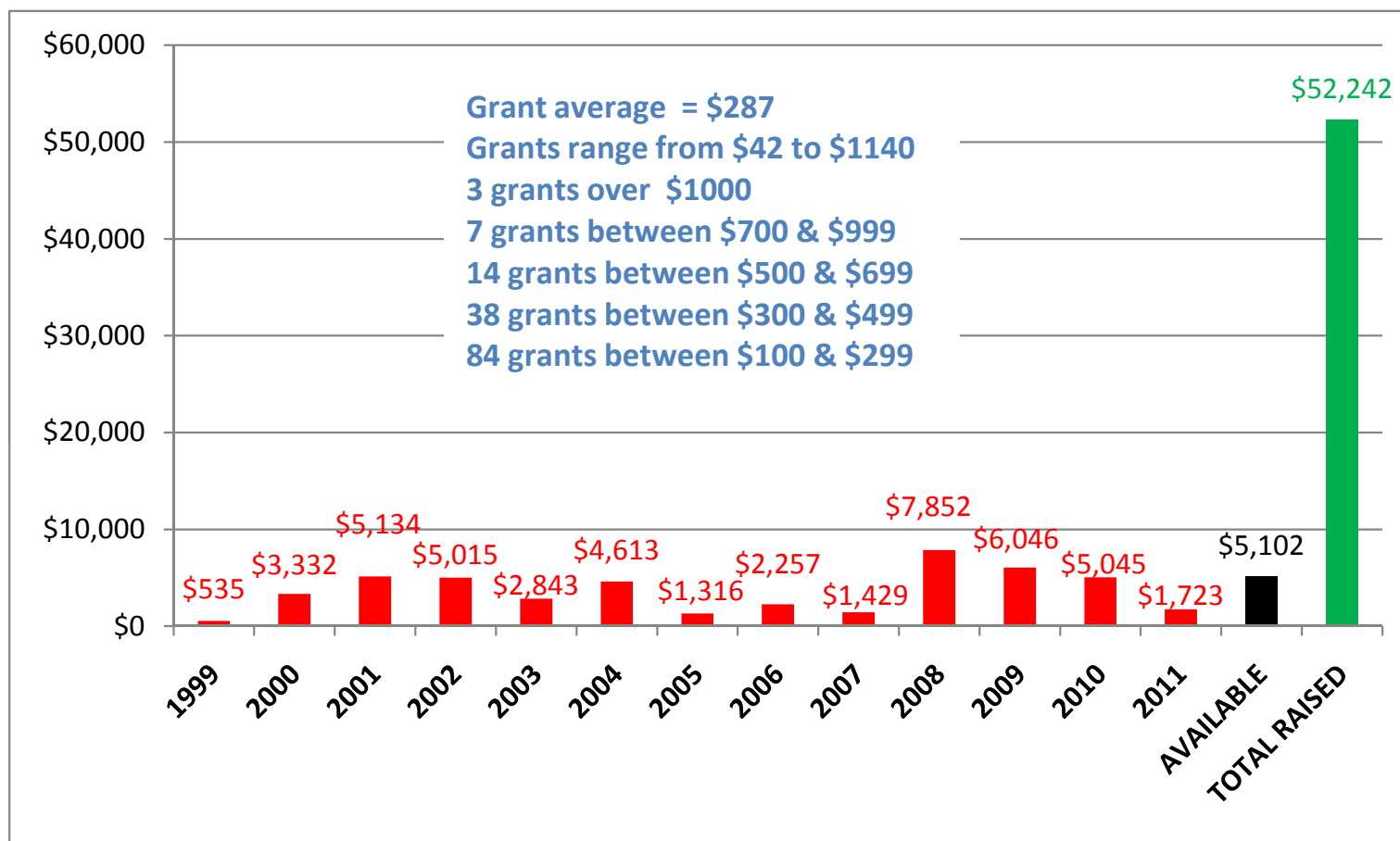
## The Thrifty Quaker - Financial Trend





# FriendShare Grants by Year

Represents How Much Money Midlothian Friends Meeting Has Raised and Given to  
164 Individuals In Need Who Are NOT Quakers



# TREASURER'S REPORT - THIRD MONTH, 2011

for the period 1/1/2011-2/28/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
<b>Income</b>				
Contributions	\$1,056.08	\$2,112.15	\$3,190.00	\$1,077.85
B&G Contributions	\$8.33	\$16.67	\$0.00	(\$16.67)
<b>TOTAL INCOME</b>		\$2,128.82	\$3,190.00	\$1,061.18
<b>Expense</b>				
<b>B&amp;G</b>				
Long Term Expenses	\$100.00	\$200.00	\$0.00	\$200.00
Minor Repair	\$10.00	\$20.00	\$0.00	\$20.00
Property & Liab Ins - Other	\$97.58	\$195.17	\$302.75	(\$107.58)
Dominion Power	\$108.19	\$216.39	\$470.63	(\$254.25)
<b>C&amp;C</b>				
Fund for Support	\$41.67	\$83.33	\$0.00	\$83.33
Gifts & Programs	\$4.17	\$8.33	\$0.00	\$8.33
<b>Fin Stewardship</b>				
SunTrust Mortgage	\$332.31	\$664.62	\$664.62	\$0.00
Homewood Mortgage	\$302.99	\$605.98	\$605.98	\$0.00
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$8.33	\$0.00	\$8.33
Clearing Donation	\$20.83	\$41.67	\$0.00	\$41.67
<b>Hospitality</b>				
Goods & Services	\$8.33	\$16.67	\$0.00	\$16.67
<b>Library</b>				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
<b>PSAC</b>				
Interfaith Cncl for Pub Policy	\$8.33	\$16.67	\$0.00	\$16.67
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quake</b>				
Operating Budget	\$4.17	\$8.33	\$0.00	\$8.33
<b>RE</b>				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$33.33	\$0.00	\$33.33
<b>Spiritual Nurture</b>				
Gifts & Programs	\$5.00	\$10.00	\$0.00	\$10.00
<b>Other</b>				
Clearing Donation (\$250/CY)	\$0.00	\$0.00	\$0.00	\$0.00
Friends Journal Ad	\$0.00	\$0.00	\$0.00	\$0.00
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSE</b>	\$1,064.41	\$2,128.82	\$2,043.98	\$84.84

Summary	
<b>Operating Account</b>	
End of Month Account Balance	\$3,971.02
Previous Month Account Balance	\$3,729.90
Total Income (YTD)	\$3,190.00
Total Expenses (YTD)	\$2,043.98
Long Term Non-Recurring Expense Fund	\$1,200.00
<b>Fund for Support Account</b>	
End of Month Account Balance	\$1,106.03
Income (YTD)	\$0.00
Expense (YTD)	\$0.00

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 10<sup>th</sup> day 4rd month, 2011 – APPROVED

Present were: Tracey Cain, Clerk, John Cain, Howard Brod, Brian McCutcheon, Jan Rappe, Beth Shantz, Cate Grove, Anna Marie Gruemer, Scott Canady, Dave Clark, Jim Beram, David Stocker, Linda Miles, Emily Keenum, Chuck Grove, recording clerk.

Tracey Cain opened worship which include a reading out of the silence regarding Quaker Business Basics.

Review of proposed agenda:

A few items were added.

Review of the minutes from the 3rd Month Meeting for Worship with Attention to Business  
**Treasurer's Report:** John Cain presented the monthly treasurer's report and noted that donations for 2011 are approximately \$1,000.00 over budget and expenses for 2011 are approximately \$100.00 over budget. In addition, John noted that the B&G Long Term Expense budget is a line-item with funds coming from the Operating Account but is kept as a sub-account of the Operating Account for tracking purposes. The B&G Maintenance budget is a budgeted line-item with funds coming from the Operating Account.

The Fund for Support account is a separate bank account from the operating account, with funds coming from the operating account to fund the annual budget for this account.

Fourth Month 2011 Treasurer's Report Is attached.

#### Reports

**Peace and Social Action (PSAC):** Jan Rappe announced that at 7:00 PM, on Thursday, April 14, 2011 Kathy Kelly would be speaking in Richmond at Fifth Baptist Church and that PSAC was co-sponsoring the event. Jan also noted that he is getting good feedback on the Embrace Richmond forum presented by Wendy McCaig at rise of meeting on Sunday, March 20, 2011.

**Spiritual Nurture:** Brian McCutcheon presented an update on the annual Meeting for Clearness to be held at the meeting house on April 30, 2011. They are finalizing plans including a young Friends activity being prepared by Terry Pope and a Quaker Committee activity being prepared by Maria Canady.

Brian also reported that the Quakerism 101 series was completed and that he had received a request from Barbara Williamson from Baltimore Yearly Meeting for a "Cluster Gathering" during a Meeting for Nurture. The topic would be "FWCC Worldwide Consultation on Friends' Responses to Global Change." Brian will work with Barbara and try to schedule something in May 2011.

Attachments: MFM - Fourth Month 2011 Treasurers Report.pdf

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 8th day 5th month, 2011 –  
APPROVED

Present were: Robyn Johnson, Assistant Clerk, Howard Brod, Jan Rappe, Scott Cannady, Dave Clark, Linda Miles, Ann Duncan, Chuck Grove, recording clerk.

Robyn Johnson opened worship which included a reading out of the silence regarding Quaker Business Basics.

Review of the minutes from the 4th Month Meeting for Worship with Attention to Business  
Treasurer's Report: In John Cain's absence, the treasurer's report for the fifth month was distributed. Fifth Month 2011 Treasurer's Report Is attached.

Reports

Spiritual Nurture: Ann Duncan reported for the Spiritual Nurture Committee. Ann distributed the State of the Meeting report and reviewed the responses to the queries from the April 30, 2011 Meeting for Clearness. There were a few revisions. The revised State of the Meeting report is attached.

Thanks to Larry Barnett for compiling and summarizing the State of the Meeting report. The State of the Meeting report was approved as revised.

Care and Counsel: Howard Brod reported for the Care and Counsel Committee. Howard reported that in reviewing the responsibilities of the Care and Counsel Committee, the committee discerned that their role was more of providing care (Clearness Committees, providing support and assistance as needed, etc.) and building community (Supporting Friendly Eights, Directory Maintenance, Membership Stewardship, etc.) and felt that changing the name to Care and Community would better define the responsibilities of the committee within Midlothian Friends Meeting. Further, the committee felt that the use of Counsel in the committee name implied "judgment" and as such could be intimidating to potential members of that committee. The name change from Care and Counsel to Care and Community was approved. The Care and Community Committee will review and update any documentation as needed to reflect the name change.

Building and Grounds: Scott Cannady reported for the Building and Grounds Committee. Scott requested on behalf of the committee that the scope of the chimney repairs previously approved be expanded to include painting of the meeting house within the funding approved for the chimney repairs. Dave Clark distributed documents reflecting the need to paint the entire meeting house. Meeting approved painting of the entire meeting house within the funding of the chimney repairs.

Dave Clark reviewed completion of the walking trail and reminded everyone to be as invisible as possible in using the trail.

The meeting closed with silent worship.

## **Midlothian Friends Meeting Annual State of the Meeting Report May 8, 2011**

Midlothian Friends gathered on April 30 for the annual “Gathering for Clearness.” As a central part of this day, Friends held a worship sharing and responded to a series of queries about the spiritual life of our community.

Friends recognize that there is a welcoming spirit present in our community. While we acknowledge the complexity of our family and work lives, we affirm our sense of connectedness in spirit. Whether caring for aging parents or dealing with financial stress, it has been challenging for some to be as actively involved in Midlothian Friends Meeting. At times, concern has been felt about the small number of people attending meeting. As a result, the Care & Counsel Committee recently fostered opportunities for a number of “Friendly Eights” that allow for more community involvement and support. Throughout the various transitions and natural evolution of this Meeting, even amidst the more difficult aspects of change, there is trust that Way will open. The gifts of Meeting are many, and there is gratitude for the acceptance and understanding that Friends offer to one another. The relationships and sharing found in Meeting are a source of joy and sustenance, and there is an overall sense that Meeting is “going in the right direction.” Meeting feels safe and supportive, providing a sense of home to those who attend regularly, as well as those who come from time to time. The spirit continues to move in ways that open us to one another and to new possibilities for deeper community.

During Meeting for Worship, people speak mindfully, with care and attention. The vocal ministry varies from week to week, with Friends carefully discerning and listening to the leadings of that still, inner voice. One member expressed that Meeting for Worship provides a taste of “eternity,” a mystical experience in community with others. Often Meeting provides a much-needed respite, with a quiet space that is essential to our well-being and replenishment. Whether we are silent or vocal, Meeting for Worship continues to be the essential center of our Meeting community.

Meeting for Business has more recently been conducted in a worshipful and spirit-centered manner. There is appreciation for the care, attention and discipline brought to this by our clerk. Given the small size of our community, finances and the budget are ongoing challenges. Despite these concerns, Business Meeting has stayed true to the Spirit and “kept the faith.” The process of decision-making is respectful, beneficial and productive. Those who attend Business Meeting find it very meaningful and enriching. There is a sense of energy in Business Meeting with good representation of the overall community. It enhances and mirrors the qualities of the regular Meeting for Worship.

Midlothian Friends committees provide the foundation for Meeting business, and members find great support in these group relationships. Our committee clerks are aware of how important well-functioning committees are to the life of the Meeting, despite fluctuating attendance. Our committees cooperate in a way that moves the entire community along joyfully, led by the Spirit. Using Quaker process helps our committee to move forward, authentically addressing issues or problems. Committees also provide an interface for the larger community, providing us with an opportunity in regards to social action.

We not only find support within our individual community, but also through various resources that continue to be a powerful source of community outreach. The Thrifty Quaker, a thrift store established by Midlothian Friends Meeting for the purpose of providing outreach, exemplifies positive engagement with the larger society outside of our own Meeting. Quaker witness and process is evident in the manner in which employees behave, and Quaker literature is provided to those who may be searching. It provides one avenue for inviting people outside of Meeting to Quaker events. The Quaker Town Crier, an internal email distribution list, is also a very effective communication tool that benefits Meeting. It assists us in keeping in touch with each other, and staying abreast of what's going on in one another's lives as well as in the overall Meeting community.

Midlothian Friends continues to grow and evolve. We cherish the loving relationships found in Meeting, and the sense of spirit we find in silent worship. We continue to seek the light, and aspire to walking "cheerfully over the earth, greeting that of God in everyone."

# TREASURER'S REPORT - FIFTH MONTH, 2011

for the period 1/1/2011-4/30/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
<b>Income</b>				
Contributions	\$1,056.08	\$4,224.30	\$5,210.00	\$985.70
B&G Contributions	\$8.33	\$33.33	\$0.00	(\$33.33)
<b>TOTAL INCOME</b>		\$4,257.64	\$5,210.00	\$952.36
<b>Expense</b>				
<b>B&amp;G</b>				
Long Term Expenses	\$100.00	\$400.00	\$300.00	\$100.00
Minor Repair	\$10.00	\$40.00	\$0.00	\$40.00
Property & Liab Ins - Other	\$97.58	\$390.33	\$302.75	\$87.58
Dominion Power	\$108.19	\$432.77	\$732.19	(\$299.42)
<b>C&amp;C</b>				
Fund for Support	\$41.67	\$166.67	\$125.00	\$41.67
Gifts & Programs	\$4.17	\$16.67	\$0.00	\$16.67
<b>Fin Stewardship</b>				
SunTrust Mortgage	\$332.31	\$1,329.24	\$1,329.24	\$0.00
Homewood Mortgage	\$302.99	\$1,211.96	\$1,211.96	\$0.00
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$16.67	\$0.00	\$16.67
Clearing Donation	\$20.83	\$83.33	\$0.00	\$83.33
<b>Hospitality</b>				
Goods & Services	\$8.33	\$33.33	\$0.00	\$33.33
<b>Library</b>				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
<b>PSAC</b>				
Interfaith Cncl for Pub Policy	\$8.33	\$33.33	\$0.00	\$33.33
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quake</b>				
Operating Budget	\$4.17	\$16.67	\$0.00	\$16.67
<b>RE</b>				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$66.67	\$0.00	\$66.67
<b>Spiritual Nurture</b>				
Gifts & Programs	\$5.00	\$20.00	\$0.00	\$20.00
<b>Other</b>				
Clearing Donation (\$250/CY)	\$0.00	\$0.00	\$0.00	\$0.00
Friends Journal Ad	\$0.00	\$0.00	\$28.00	(\$28.00)
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSE</b>	\$1,064.41	\$4,257.64	\$4,029.14	\$228.50

Summary	
<b>Operating Account</b>	
End of Month Account Balance (less LTNR Fund)	\$3,255.86
Previous Month Account Balance	\$3,140.20
Total Income (YTD)	\$5,210.00
Total Expenses (YTD)	\$4,029.14
Long Term Non-Recurring Expense Fund	\$1,500.00
<b>Fund for Support Account</b>	
End of Month Account Balance	\$1,231.03
Income (YTD)	\$125.00
Expense (YTD)	\$0.00

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 12th day, 6th month, 2011 –  
APPROVED

Present were: Tracey Cain, Clerk, Howard Brod, John Cain, Brian McCutcheon, Robyn Johnson, Jan Rappe, Cate Grove, Jane Roberson, Chuck Grove, recording clerk. Opening worship included a reading out of the silence from Micah 6:8 by Tracey Cain. Tracey Cain reviewed the agenda. Tracey Cain reviewed the minutes from the 5th Month Meeting for Worship with Attention to Business.

Treasurer's Reports: John Cain reviewed the monthly treasurer's report. It was noted that the line item "Clearing Donation" was included in the report twice. John Cain will check and update appropriately. Howard Brod requested that the line item for Scholarship be included with \$0.00 budget and \$0.00 expense entries.

It was approved that the line item for Scholarships with \$0.00 budget and \$0.00 expense entries be carried in the monthly Treasurer's report.

The revised Treasurer's report for the 5th Month 2011 and is attached.

Building and Grounds: Howard Brod reported that the Midlothian Friends Meeting sign which used to be on Huguenot Springs Road but was removed for tree removal will be replaced.

Clerk: FCNL annual summer school will be held in Geneva, Switzerland and they have requested Friends pray for them.

Thrifty Quaker: Tracey Cain received a letter from Quaker House thanking Midlothian Friends Meeting for the donation of \$2,216.37. Jan Rappe, clerk of the Peace and Social Action Committee (PSAC) noted that upcoming charities are going to be Caritas Furniture Bank for May 2011 and YMCA Bright Beginnings for June 2011. Jan Rappe also noted that Roselle Clark has been doing some outreach to prospective charities and in doing so has greatly increased collaboration between the Thrifty Quaker and supported charities as demonstrated by the Caritas Furniture Bank donating items left over from their yard sale to the Thrifty Quaker. Also of note, during Roselle Clark's outreach to YMCA Bright Beginnings, she was advised of a mentoring program from Bright Beginnings – additional details will be forthcoming.

Visioning Report from Baltimore Yearly Meeting visit to Midlothian Friends Meeting and the Baltimore Yearly Meeting Report of the Ad hoc Committee of Visiting Ministers for Yearly Meeting Visioning: During a discussion of the BYM Visioning process it was noted that Midlothian Friends Meeting recognizes and appreciates that Baltimore Yearly Meeting has put a lot of effort into exploring relationships and that Midlothian Friends Meeting should respond in kind by processing these documents and responding to Baltimore Yearly Meeting. Howard Brod suggested that these documents be reviewed at one or more Meeting for Nurture forums. Meeting requested that Brian McCutcheon take these suggestions to the Spiritual Nurture committee for further processing.

It was approved that Brian McCutcheon will take these suggestions to the Spiritual Nurture committee for further processing

A request from Baltimore Yearly Meeting for a donation of \$500.00 to build a new swimming pond at one of the Quaker camps. Concern was expressed about funding such a direct ask when we have been unable to contribute fully to the annual apportionment and we need to address our own financial needs. A question was raised as to whether Meeting could express to its members the request by Baltimore



Yearly Meeting and for them to contribute as they were led. Tracey Cain will submit this information and note the Meeting for Business decision to the Quaker Town Crier for distribution to members. Meeting also requested that the Peace and Social Action Committee (PSAC) consider this as a future charitable contribution through the Thrifty Quaker.

It was approved that Meeting request that the Peace and Social Action Committee (PSAC) consider this as a future charitable contribution through the Thrifty Quaker.

BYM Annual Session will be held from August 1, 2011 through August 7, 2011. Friends of all ages are encouraged to attend. Certificates for two free days and nights are available to first time attendees. Contact Tracey Cain if you are interested in one of these certificates.

Tracey Cain requested a moment of silent reflection to ensure that nothing else needed to be brought up prior to adjournment. Out of the silence a question was raised as to whether the Spiritual Nurture Committee has considered addressing the decline in attendance of worship. In the ensuing discussion, it was noted that several committees have also expressed this concern. It was noted that efforts to improve a sense of community, establishment of the friendly eights as an example, have been initiated. It was noted that a lot of pressure has been placed on the Spiritual Nurture committee and that Ad Hoc committees are a part of Quaker Process. Meeting encourages the Spiritual Nurture committee to reflect upon this issue as part of their responsibilities. Meeting adjourned in silence.

**TREASURER'S REPORT - SIXTH MONTH, 2011**

for the period 1/1/2011-5/31/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
<b>Income</b>				
Contributions	\$1,056.08	\$5,280.38	\$6,760.00	\$1,479.62
B&G Contributions	\$8.33	\$41.67	\$0.00	(\$41.67)
<b>TOTAL INCOME</b>		\$5,322.05	\$6,760.00	\$1,437.95
<b>Expense</b>				
<b>B&amp;G</b>				
Long Term Expenses	\$100.00	\$500.00	\$1,301.17	(\$801.17)
Minor Repair	\$10.00	\$50.00	\$0.00	\$50.00
Property & Liab Ins - Other	\$97.58	\$487.92	\$601.00	(\$113.08)
Dominion Power	\$108.19	\$540.96	\$783.97	(\$243.01)
<b>C&amp;C</b>				
Fund for Support	\$41.67	\$208.33	\$125.00	\$83.33
Gifts & Programs	\$4.17	\$20.83	\$0.00	\$20.83
<b>Fin Stewardship</b>				
SunTrust Mortgage	\$332.31	\$1,661.55	\$1,661.55	\$0.00
Homewood Mortgage	\$302.99	\$1,514.95	\$1,514.95	\$0.00
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$20.83	\$0.00	\$20.83
Clearing Donation	\$20.83	\$104.17	\$0.00	\$104.17
<b>Hospitality</b>				
Goods & Services	\$8.33	\$41.67	\$0.00	\$41.67
<b>Library</b>				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
<b>PSAC</b>				
Interfaith Cncl for Pub Policy	\$8.33	\$41.67	\$100.00	(\$58.33)
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quaker</b>				
Operating Budget	\$4.17	\$20.83	\$0.00	\$20.83
<b>RE</b>				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$83.33	\$0.00	\$83.33
<b>Spiritual Nurture</b>				
Gifts & Programs	\$5.00	\$25.00	\$0.00	\$25.00
<b>Other</b>				
Scholarship Fund	\$0.00	\$0.00	\$0.00	\$0.00
Friends Journal Ad	\$0.00	\$0.00	\$28.00	(\$28.00)
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSE</b>	\$1,064.41	\$5,322.05	\$6,115.64	(\$793.59)

Summary	
<b>Operating Account</b>	
End of Month Account Balance (less LTNR)	\$3,720.53
Previous Month Account Balance	\$3,255.86
Total Income (YTD)	\$6,760.00
Total Expenses (YTD)	\$6,115.64
Long Term Non-Recurring Expense Fund	\$198.83
<b>Fund for Support Account</b>	
End of Month Account Balance	\$1,231.03
Income (YTD)	\$125.00
Expense (YTD)	\$0.00

## **Midlothian Friends Meeting**

### **Meeting for Worship with Attention to Business, held 10<sup>th</sup> day, 7<sup>th</sup> month, 2011 – APPROVED**

Present were: Tracey Cain, Clerk, John Cain, Howard Brod, Alan Rogers, Robyn Johnson, Jan Rappe, Dave Clark, Beth Rappe, Brian Buniva, Scott Cannady, Chuck Grove, recording clerk.

Opening worship included a reading out of the silence from British Yearly Meeting Quaker Faith and Practice, 2nd Ed. by Tracey Cain.

Tracey Cain reviewed the agenda.

Tracey Cain reviewed minutes from the 5<sup>th</sup> Month Meeting for Worship with Attention to Business.

Tracey Cain noted that we had received two letters of thanks for contributions from the proceeds from the Thrifty Quaker, one from Caritas for a contribution of \$556.00 and one from the Free Clinic of Powhatan for \$1000.05.

**Treasurer's Report:** John Cain reviewed the monthly treasurer's report. It was noted income is slightly more than the budgeted amount to date and that expenses are also slightly more than budgeted to date. Howard Brod requested that the line item for Scholarship be moved from Other to Care and Community.

The Treasurer's report for the 6<sup>th</sup> Month 2011 and is attached.

**Financial Stewardship Committee:** Alan Rogers presented a Financial Stewardship report on a request from the Building and Grounds committee requesting additional budget for the remainder of 2011.

The conclusion of the Financial Stewardship Committee was that while they recognized the need for additional funding, they could not recommend additional monies be added to the budget for the Building and Grounds Committee. The Financial Stewardship Committee did recommend that an item be included in the Town Crier and also be announced after Meeting for Worship that Friends may contribute specifically to the Building and Grounds fund and encouraging such contributions so long as it didn't impact their regular contribution. The Financial Stewardship Committee also noted that they would like to engage with the Building and Grounds Committee concerning future budgeting.

The recommendation from the Financial Stewardship Committee is attached.

Tracey Cain noted that per the recommendation, the final decision on budgeting is the responsibility of Meeting.

Howard Brod requested that the Long Term Expense item be included in the budget under Other rather than under Building and Grounds.

Tracey Cain requested that the Financial Stewardship Committee report be handled prior to addressing the request to include the Long Term Expense item under Other rather than under Building and Grounds in the budget.

During the ensuing discussion it was noted that the Financial Stewardship Committee recommendation was based on an estimated expense of \$5,000.00 for the near term and approximately \$8,000.00 over a longer term for a total of approximately \$13,000.00. Specific items presented to the Financial Stewardship Committee were:

#### Short Term

Pest Control	\$ 250.00
Gravel for parking area	\$ 500.00
Repair/replace window sills	\$1,500.00
Mulch and seeding	\$ 500.00
Replace Sliding Glass door	\$2,500.00

#### Long Term

Replace Roof	\$5,000.00
Replace entrance pavers	\$1,500.00
Provide Handicap accessibility	\$1,500.00

Meeting recommended that Building and Grounds focus on addressing the first three items (Pest Control, Gravel, and Window Sills)

- **It was approved Building and Grounds would focus on the first three items (pest control, gravel and window sills)**

Meeting recommended that the suggestion that Friends be advised that they could contribute specifically to the Building and Grounds fund and that discussion for continuing Building and Grounds needs go forward from here.

Meeting recommended that the current budget for Building and Grounds be amended to approve a one-time increase of \$250.00 to be effective immediately for pest control.

- **It was approved that the current budget for Building and Grounds be amended to approve a one-time increase of \$250.00 to be effective immediately for pest control**

Meeting recommended that the next two items (Gravel and Window Sills) be addressed through the recommendation from the Financial Stewardship Committee to solicit contributions from Friends.

- **It was approved that the next two items (Gravel and Window Sills) be addressed through the recommendation from the Financial Stewardship Committee to solicit contributions from Friends.**

The next two items on the agenda (Discussion regarding Developer's property/Howard Brod and Discussion regarding the future of the web site/Dave Clark) were held over, however Brian Buniva gave the meeting a brief recap of situation with our next door neighbor:

Brian Buniva advised that he could present a summary of the issue of remediation to the developer's property in just a few minutes. Brian Buniva noted that the issue concerned the fact that the developer had done some remediation of wet lands on property near the creek. Some of the trees that had been planted had died and the plastic tubes supporting them were broken, creating a potential safety hazard and were removed by a member of Meeting. Since the remediation was under the auspices of the Corp of Engineers, the developer was awaiting their input before continuing with the remediation and since the dead trees were removed by a representative of Meeting the developer felt Meeting should be responsible for the cost of the remediation of \$385.00. Brian Buniva noted that the situation could have been avoided if either the developer had advised Meeting of the circumstances or if the representative of Meeting had notified the developer of their intention to clean up the area. Brian Buniva noted that he felt Meeting should reimburse the developer the \$385.00 for the cost of the remediation.

Building and Grounds will process this situation prior to the next Meeting for Business.

Meeting adjourned in silence

**Meeting for Worship with Attention to Business, 8th Month, 14<sup>th</sup> Day, 2011**  
**Midlothian Friends Meeting**

In attendance Tracy Cain, John Cain Scott Cannady, Brian McCutcheon and Robyn Johnson

Opening Silence

Treasurers Report, John Cain Contributions are up and expenses are down. John pointed out that the B&G and the B&G long term non recurring expenses are not included in the operating account.

The website has been interactive for which Dave Clark has carried the cost. Since very little use is made of the interactive feature Meeting decided to go back to a static website.

B&G Report, Scott Cannady B&G decided that the windows could be put off another year at least and that the Committee would like to replace the sliding glass door however there are not funds for this project. New gravel has been laid in the parking lot. Pest control has been done and Friends are reminded to leave the small triangle shaped boxes when they are found in closets.

Issues regarding Committees were discussed and Committees were asked to embrace Process.

Care & Community, Brian McCutcheon Joy Heaton will bring her wonderful films to future Meetings for Nurture

Clerk's Report, Tracy Cain reported on a letters of thanks received from:

1. YMCA Bright Beginnings for the TQ June contribution of \$1411.46
2. VA Interfaith Center annual contribution for \$100.00

Respectfully,

Cate Grove

## **Midlothian Friends Meeting**

### **Meeting for Worship with Attention to Business, held 11<sup>th</sup> day, 9<sup>th</sup> month, 2011 – APPROVED**

Present were: Tracey Cain, Clerk, Howard Brod, Robyn Johnson, Jan Rappe, Chuck Grove, recording clerk.

Meeting opened in silence.

**Treasurer's Report:** Tracey Cain reviewed the monthly treasurer's report. It was noted that the end of month balance was down slightly but there were no major changes

The Treasurer's report for the 8<sup>th</sup> Month 2011 and is attached.

Due to concerns regarding committees expressed during the eighth month Meeting for Business, today's meeting was a Worship Sharing based upon three queries from the Philadelphia Yearly Meeting's Faith and Practices.

**Query 1: Do I regularly attend committee meetings and in a spirit of love and unity? If unable to attend, how do I attend to my responsibility?**

The sense of the meeting was that there seems to be a lack of energy within committees and Meeting in general and that the Meeting does not feel like it is thriving

**Query 2: Are we careful to keep in the spirit of worship each of the concerns that emerge, whether of nurture, of spirit, of social concern, of property or finance?**

The sense of the meeting was that, yes, generally we do, but it could be deeper.

**Query 3: Are committee decisions directed by prayerful consideration of all aspects of an issued and are difficult problems considered with a patient search for truth, unhurried by pressures of time?**

Due to time constraints the third query was deferred until the 10<sup>th</sup> month Meeting for Business.

**Building and Grounds Committee:** Howard Brod reported that a neighbor to the Meeting house offered to cut up and remove the trees that were downed during tropical storm Irene for the firewood. The neighbor also offered to cut down the dead poplar tree.

Meeting adjourned in silence

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 9th day, 10th month, 2011

Present were: Robyn Johnson, Assistant Clerk, Brian McCutcheon, Jim Beran, Tom DeWeerd, Jan Rappe, Chuck Grove, recording clerk.

Meeting opened in silence. Robyn Johnson read a passage and queries from the new version of BYM Faith and Practices regarding Meeting for Business.

Treasurer's Report: None presented.

There were no committee reports as the third query from the Philadelphia Yearly Meeting's Faith and Practices was the only item scheduled to be addressed.

Brian McCutcheon from Spiritual Nurture committee did note that the Spiritual Nurture committee has been addressing the quality of worship in their committee meetings and wondered how to coordinate their efforts.

Robyn Johnson read the third query.

Query 3: Are committee decisions directed by prayerful consideration of all aspects of an issue and are difficult problems considered with a patient search for truth, unhurried by pressures of time?

The sense of the meeting is that most people feel that committees do adhere to Quaker principles in the conduct of their responsibilities. However, there is a concern about Quaker process followed completely.

Meeting adjourned in silence.

Midlothian Friends Meeting  
Meeting for Worship with Attention to Business, held 13th day, 11th month, 2011 –  
APPROVED

Present were: Tracey Cain, Clerk, John Cain, Alan Rogers, Howard Brod, Jim Beran, Brian McCutcheon, Cate Grove, Scott Cannady, Robyn Johnson, Jan Rappe, Chuck Grove, recording clerk.

Meeting opened in silence. Tracey Cain read an excerpt from the 2011 Baltimore Yearly Meeting Faith and Practices draft on Advices for Meeting for Business from the silence.

The 10th month minutes were reviewed and approved as originally prepared with three typographical corrections.

Treasurer's Report: John Cain reviewed the Treasurer's Report noting that the heading date on the distributed report would be updated; the previous month date is August since no report was prepared for September and that the current date was October 31, 2011.

John also noted that nothing has been budgeted for the Baltimore Yearly Meeting apportionment but that whatever monies that are left over in January 2012 above the \$2,000.00 minimum balance required will be applied to the apportionment. At this time, based on the current financial circumstances, John Cain is estimating that we will contribute approximately \$1,500.00 toward the annual apportionment for Midlothian Friends Meeting.

The Treasurer's report for the 10th Month 2011 and is attached.

John Cain distributed a copy of the preliminary look at the 2012 financial budget for Midlothian Friends Meeting, a copy of which is attached, and explained the process he used to come up with the proposal – projections are based on 2011 expenses through September 2011.

A recommendation was made to delete the reference to gravel as a 2012 budget item.

Howard Brod noted that the budget for Building and Grounds is grossly underestimated but given the current financial circumstances it is understandable.

The Baltimore Yearly Meeting apportionment process and proposed changes were presented. The question was asked "Are we clear to send a response to Baltimore Yearly Meeting regarding Midlothian Friends Meeting apportionment?". The sense of the Meeting is that we are not ready to do so at this time.

It was noted that Midlothian Friends Meeting does appreciate Baltimore Yearly Meeting's responsiveness to concerns expressed by Meetings; that we welcomed the more fluid budgeting and apportionment process and the honesty and transparency from Baltimore Yearly Meeting.

Discussion around the Baltimore Yearly Meeting apportionment process raised many questions and concerns and Howard Brod requested a threshing session regarding Baltimore Yearly



Meeting's apportionment process and the relationship between Baltimore Yearly Meeting and Midlothian Friends Meeting and to see where the Spirit leads. Tracey Cain will schedule a threshing session.

It was the sense of the Meeting that the amount currently budgeted for Baltimore Yearly Meeting apportionment be retained in the 2012 budget.

The next topic for discussion was Richmond Friends Meeting request that Midlothian Friends Meeting pay for use of The Clearing based on the fee schedule established by Richmond Friends Meeting in lieu of the annual contribution Midlothian Friends Meeting has been making to Richmond Friends Meeting.

> It was approved that the contribution for The Clearing payable to Richmond Friends Meeting will not be budgeted for 2102 and that committee Clerks will be asked to determine a need to request funds for use of The Clearing for 2012 based on Richmond Friends Meeting fee schedule for use of The Clearing.

As a last item of business it was noted that Midlothian Friends Meeting had received Thank You notes for Thrifty Quaker donations from RPEC for \$3,975.65 and from Project Hope for the donation they received from the Thrifty Quaker.

The meeting adjourned in silence.

11th month report

TREASURER'S REPORT - ~~NINTH~~ MONTH, 2011

for the period 1/1/2011-10/31/2011

Budget and Expenses				
	Monthly Budget	Budget YTD	Actual YTD	Delta YTD
<b>Income</b>				
Contributions (Operating)	\$1,056.08	\$10,560.76	\$11,904.00	\$1,343.24
Contributions (B&G)	\$8.33	\$83.33	\$1,435.00	\$1,351.67
<b>TOTAL INCOME</b>		\$10,644.09	\$13,339.00	\$2,694.91
<b>Expense</b>				
<b>B&amp;G</b>				
Long Term Expenses	\$100.00	\$1,000.00	\$1,301.17	(\$301.17)
Minor Repair*	\$10.00	\$350.00	\$100.00	\$250.00
Property & Liab Ins - Other	\$97.58	\$975.83	\$899.25	\$76.58
Dominion Power	\$108.19	\$1,081.93	\$1,007.18	\$74.75
B&G Designated Contributions**	\$8.33	\$83.33	\$404.00	(\$320.67)
<b>C&amp;C</b>				
Fund for Support	\$41.67	\$416.67	\$500.00	(\$83.33)
Gifts & Programs	\$4.17	\$41.67	\$0.00	\$41.67
Scholarship Fund	\$0.00	\$0.00	\$0.00	\$0.00
<b>Fin Stewardship</b>				
SunTrust Mortgage	\$332.31	\$3,323.10	\$3,323.10	\$0.00
Homewood Mortgage	\$302.99	\$3,029.90	\$3,029.02	\$0.88
BYM Apportionment	\$0.00	\$0.00	\$0.00	\$0.00
Misc Expenses	\$4.17	\$41.67	\$26.00	\$15.67
Clearing Donation	\$20.83	\$208.33	\$0.00	\$208.33
<b>Hospitality</b>				
Goods & Services	\$8.33	\$83.33	\$0.00	\$83.33
<b>Library</b>				
Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00
<b>PSAC</b>				
Interfaith Cncl for Pub Policy	\$8.33	\$83.33	\$100.00	(\$16.67)
FCNL	\$0.00	\$0.00	\$0.00	\$0.00
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quaker</b>				
Operating Budget	\$4.17	\$41.67	\$0.00	\$41.67
<b>RE</b>				
Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00
Materials & Supplies	\$16.67	\$166.67	\$0.00	\$166.67
<b>Spiritual Nurture</b>				
Gifts & Programs	\$5.00	\$50.00	\$0.00	\$50.00
<b>Other</b>				
Friends Journal Ad	\$0.00	\$0.00	\$28.00	(\$28.00)
Day Camp Expenses	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSE</b>	\$1,072.74	\$10,977.43	\$10,717.72	\$259.71

Summary	
<b>Operating Account</b>	
End of Month Operating Account Balance	\$3,866.45
Previous Month Account Balance (August)	\$4,242.87
Total Income (YTD)	\$13,339.00
Total Expenses (YTD)	\$10,717.72
Long Term Non-Recurring Expense Fund	\$1,098.83
Buildings & Grounds Fund	(\$320.67)
<b>Fund for Support Account</b>	
End of Month Account Balance	\$1,606.03
Income (YTD)	\$500.00
Expense (YTD)	\$0.00

\* Annual Budget increased by \$250 at 7th Month MfB for Pest Control Service

\*\* Budgeted YTD amount includes donations designated to B&G

DRAFT

Category/Committee	Line Item	2011 As Accepted by MFM MfB	2011 Actual (as of Sept 30)	Projected Thru 12/31/11	2012 Proposed	2012 As Recommended by FS	2012 As Accepted by MFM MfB	Notes
Buildings & Grounds	Long Term Non-Recurring	\$1,200.00	\$1,301.17	\$1,691.52	\$1,500.00			
Buildings & Grounds	Other (Gravel)	\$0.00	\$404.00	\$404.00	\$0.00			
Buildings & Grounds	Minor Repair	\$120.00	\$0.00	\$0.00	\$120.00			
Buildings & Grounds	Pest Control	\$250.00	\$100.00	\$250.00	\$250.00			
Care & Community	Fund for Support	\$500.00	\$0.00	\$500.00	\$500.00			Note 5
Care & Community	Gifts & Programs	\$50.00	\$0.00	\$0.00	\$50.00			
Care & Community	Scholarship Fund	\$0.00	\$0.00	\$0.00	\$0.00			
Financial Stewardshp	BYM Apportionment	\$0.00	\$0.00	\$3,580.00	\$1,172.40			Note 2
Financial Stewardshp	Clearing Donation	\$250.00	\$0.00	\$250.00	???			Note 5
Financial Stewardshp	Dominion Power	\$1,298.31	\$958.03	\$1,245.44	\$1,250.00			
Financial Stewardshp	Homewood Meeting Mortgage	\$3,635.88	\$2,726.91	\$3,635.88	\$3,635.88			
Financial Stewardshp	Misc. Meeting Expenses	\$50.00	\$26.00	\$26.00	\$26.00			
Financial Stewardshp	Property & Liability Insurance	\$1,171.00	\$899.25	\$1,169.03	\$1,170.00			
Financial Stewardshp	SunTrust Mortgage	\$3,987.72	\$2,990.79	\$3,987.72	\$3,987.72			
Hospitality	Goods & Services	\$100.00	\$0.00	\$0.00	\$100.00			
Income	Buildings & Grounds	(\$100.00)	(\$1,435.00)	(\$1,865.50)	(\$100.00)			
Income	Contributions	(\$12,672.91)	(\$11,004.00)	(\$14,305.20)	(\$14,300.00)			Note 3
Library	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	FCNL	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00			
Peace and Social Action	Interfaith Council for Pub Policy	\$100.00	\$100.00	\$100.00	\$100.00			
Quaker Committee	Operating	\$50.00	\$28.00	\$28.00	\$28.00			
Religious Education	Gifts & Programs	\$0.00	\$0.00	\$0.00	\$0.00			
Religious Education	Materials & Supplies	\$200.00	\$0.00	\$0.00	\$200.00			
Spiritual Nurture	Gifts & Programs	\$60.00	\$0.00	\$0.00	\$60.00			
Net Deficit (Surplus)		\$250.00	(\$2,904.85)	\$696.88	(\$250.00)	\$0.00	\$0.00	Note 4

Note 1 - Not used  
Note 2 - BYM 2011 Apportionment = \$3,580.00; It is assumed that the 2012 Apportionment will be similar. Note that we were able to pay \$1,788.17 of the \$3,970.00 2010 Apportionment.  
Note 3 - Actual Contributions for CY 2011 is projected based on year-to-date contributions as of 9/30/10; This number was extrapolated to arrive at the 2012 Contribution amount.  
Note 4 - BYM will receive Apportionment Payment of surplus \$\$ at end of CY (\$2000 used in 2010; to be discussed at MfB on 11/2011)  
Note 5 - Payment anticipated to be made 12/2011  
Note 6 - Budget does not include:  
In-kind donations  
TQ Monthly Donations  
TQ Workman's Comp Insurance